

IBM COURSE ADD/DROP FORM

Date: _____

ADMISSION RECEIPT NUMBER: _____

NAME OF STUDENT: _____

PROGRAM REGISTERED IN: EXECUTIVE MBA
 MBA
 BBA

S. No	Course Code	Course Name	Credit Hours Per Course	Fill As Appropriate			
				Added (Tick)	Fee Applicable for Adding	Dropped (Tick)	Fee Refund for Dropping

1. Time Period Dropped Courses in: _____ Eligible for Fee Refund of Rs: _____
2. Time Period Added Courses in: _____ Payable Fee Rs: _____

Details of refund in case of dropped courses:

1. _____
2. _____
3. _____
4. _____
5. _____

Details of Fee to be paid in case of to be paid:

1. _____
2. _____
3. _____
4. _____
5. _____

 I understand and agree to the refund/penalty policy as specified in the academic calendar.

Signature of Student: _____

Signature of Admissions Executive: _____

Date: _____

Date: _____

Approved

Not Approved

Signature of Director _____